

## **Proceedings of the meeting held under the chairpersonship of Sh. Onkar Chand, IAS, Additional Chief Secretary Revenue to the Government of Himachal Pradesh on 16-12-2024**

A meeting was convened on 16-12-2024 under the chairmanship of Sh. Onkar Chand, IAS, Additional Chief Secretary (Revenue), to the Government of Himachal Pradesh. The purpose of the meeting was to discuss inter-departmental coordination among the Department of Revenue, NIC, and the Department of IT (DIT) with a focus on streamlining key functionalities related to land records management, system integration, and software development. The discussion also emphasized aligning departmental processes with the mandates set by the central and state governments, particularly the preparation of mirror image land records under the "Scheme for Special Central Assistance to States 2024-25."

### **Participants Present:**

1. Sh. Raghav Sharma, IAS, Special Secretary Revenue to the Government of Himachal Pradesh.
2. Ms. Ritika, IAS, Director Land Records, Shimla, Himachal Pradesh.
3. Sh. Balwan Chand, HAS, Additional Secretary Revenue to the Government of Himachal Pradesh
4. Sh. Anil Chauhan, HAS, Joint Secretary Revenue to the Government of Himachal Pradesh.
5. Ms. Rakhee Singh, HAS, Additional Director, Land Records, Himachal Pradesh.
6. Sh. Mohit Rattan, HAS, Assistant Secretary Revenue to the Government of Himachal Pradesh.
7. Sh. Rajiv Sharma - Additional Director, Department of Digital Technologies and Governance, H.P.
8. Sh. Lalit Kapoor - Sr. Director (IT) & Additional State Informatics Officer, NIC, Shimla, H.P.
9. Sh. Sandeep Sood - Senior Director (IT), NIC Shimla, Himachal Pradesh.



The Chairperson welcomed all participants and emphasized the importance of adopting paperless processes for enhancing departmental efficiency and citizen services. He highlighted the need to address pending issues, modernize workflows, and meet the expectations set under the state and central government schemes. The agenda-wise discussions and decisions taken during the meeting are as follows:

## 1. Non-Working of Bhu-Naksha Portal

It was discussed in the meeting that the Bhu-Naksha portal faced persistent issues, including login failures and uploading errors. The Special Secretary (Revenue) emphasized the need for immediate resolution, considering the critical role of the portal in land records management.

- 1.1. It was decided that NIC Shimla will coordinate with NIC Delhi to resolve login and uploading issues within two days.
- 1.2. It was decided that separate functionalities for uploading Mussavi and Moumi files will be enabled, and other issues raised by the Directorate of Land Records will be addressed within one week. Sh. Sandeep Sood agreed to follow up the same with NIC Delhi.
- 1.3. Regarding the selection of a Tatima splitting tool, it was decided to initially provide the department with a simple point creation and offset method. NIC Shimla will request NIC Delhi to provide additional functionalities, including the Arc method, within one week.
- 1.4. Sh. Sandeep Sood agreed on the same and informed that NIC Delhi will be informed about the same.

**Action by NIC Shimla**

## 2. Integration of NGDRS with e-Himbhoomi

The chairperson emphasized the critical importance of integrating NGDRS with e-Himbhoomi to enable seamless data transfer for property registration. This integration is also a key sub-milestone under the "Scheme for Special Capital Assistance to States 2024-25" and requires urgent resolution.





The Special Secretary (Revenue) informed that partial integration currently exists; however, full integration is necessary to allow Jamabandi details to be fetched directly from the land records database. Additionally, all fields should be searchable for citizens, and registration remarks should automatically reflect in the land records for the respective Khata

- 2.1. It was decided that NIC Shimla will ensure full integration by the end of December 2024.
- 2.2. It was decided that RoR details, such as copies of Jamabandi and Tatima, will be fetched, and a search option for land records by owner, Khata, Khatauni, and Khasra numbers will be implemented.
- 2.3. It was also decided the registration related remarks will be reflected in column number 13 of the Jamabandi.

**Action by NIC Shimla**

### **3. Implementation of the "My Deed" System in NGDRS**

The Director Land Records provided an overview of the SOP for the "My Deed" system prepared by them. The Chairperson emphasized the importance of transitioning to a paperless registration process and enhancing the use of technology in departmental operations. He also stressed the need to enable digital signing of land registration deeds and to identify the necessary amendments required in the relevant acts and rules.

- 3.1. It was decided that NIC Shimla will coordinate with NIC Pune to ensure the development of the paperless registration system as per the Standard Operating Procedures (SOP) prepared by the department.
- 3.2. It was decided that once NIC Shimla develops the module for digitally signed Jamabandis, the system will directly fetch updated Jamabandis from the e-Himbhoomi platform using the Nakal number. The fetched Jamabandi will then be automatically attached to the registration document, ensuring a seamless and efficient integration of land records into the registration process.

**Action by NIC Shimla**



- 3.3. It was decided that the Directorate of Land Records will forward the finalized SOP to the Government for approval.

**Action by DLR**

- 3.4. Additionally, Joint Secretary (Revenue), will oversee the process of incorporating enabling provisions into the relevant acts and rules to facilitate the implementation of paperless registration and digital signing of registration deeds.

**Action by Joint Secretary Revenue B**

#### **4. Integration of Revenue Cases with e-Himbhoomi**

The chairperson underlined the necessity of integrating RMS with e-Himbhoomi for paperless court case filing.

- 4.1. It was decided that the Department of Digital Technologies and Governance (DDT&G) will enable the fully online filing of court cases on the RMS portal. DDT&G will also coordinate with NIC Shimla to develop the necessary APIs required for filing Revenue cases. The additional Director Department of Digital Technologies and Governance assures that the functionality will be provided on the portal within next 15 days.
- 4.2. It was decided to provide an option on the RMS portal for citizens to apply for Revenue cases. The portal will also allow the integration of selected Khata/Khatauni/Khasra details with the Revenue case, simplifying the filing process for applicants.

**Action by DDT&G**

- 4.3. It was decided that, once NIC Shimla develops the module for digitally signed Jamabandis, the system will fetch updated Jamabandis directly from the e-Himbhoomi platform using the Nakal number.
- 4.4. The fetched Jamabandi will be automatically attached to the case file, ensuring seamless integration of land records into the case documentation.

**Action by DDT&G and NIC**

*Sharma*

- 4.5. It was decided that the Directorate of Land Records will share the SOP for online filing of Revenue cases with the Government.

**Action by DLR**

- 4.6. It was decided that the Joint Secretary Revenue will oversee the process of making the necessary amendments to the relevant acts and rules to facilitate the implementation of e-filing for Revenue cases.

**Action by Joint Secretary Revenue B**

## **5. Action Plan for Resolving Errors in Jamabandi Updates**

The issue of pending Jamabandis in the field was discussed. It was noted that many Jamabandis have been pending for a long time, some due to the non-functioning of field staff.

- 5.1. It was decided that a meeting will be convened immediately after the upcoming assembly session to address this issue, and the agenda for the meeting will be circulated in advance.
- 5.2. It was decided that the meeting will primarily focus on the consignment of Jamabandis. Other related issues, such as the digitization of Mussavis, Swamitva implementation, and record digitization, will also be discussed. Agenda points will be finalized with the help of Director Land Records.

**Action by Joint Secretary Revenue B and DLR**

- 5.3. It was decided that a letter be issued to all the districts to identify all the technical errors found during Jamabandi creation or consignment with the help of the DIO and share the details with the Directorate of Land Records (DLR).
- 5.4. It was decided that the DLR office will coordinate with the NIC team through virtual conferences (VC) to resolve these errors.
- 5.5. It was decided that district staff as well as DIO, NIC will first understand each issue before attending the VC and must join with the master trainer of the concerned tehsil, along with the DIO and DRO. In the meanwhile, the DLR office will prepare the schedule for these VCs and share it with all stakeholders at the earliest.

**Action by DLR**





## 6. Finalizing the Online Mutation Module

The issue of developing the online mutation module was discussed. It was noted that SOPs for its development and implementation have already been prepared.

- 6.1. It was decided that NIC will develop the online mutation module, while the department will finalize the workflow and make necessary amendments to facilitate its implementation.

**Action by NIC Shimla**

- 6.2. It was decided that the Directorate of Land Records will share the SOPs with the Secretariat and NIC Shimla for further action.

**Action by DLR**

- 6.3. It was decided that Joint Secretary Revenue will oversee the process of finalizing the required amendments to implement the SOPs.

**Action by Joint Secretary Revenue B**

## 7. Availability of Digitally Signed RoRs

The issue of making digitally signed RoRs (Record of Rights) available to the public was discussed. It was highlighted that this is a mandate of the central government.

- 7.1. It was decided that until Jamabandis are fully updated, a digitally signed copy of the RoR, verified by the Patwari, will be issued to the public.
- 7.2. It was decided that the SOP for issuing such digitally signed copies, prepared by the department, will be shared with NIC for development.

**Action by DLR Shimla**

- 7.3. It was decided that the digitally signed Jamabandi facility will be integrated into the e-Himbhoomi LMK portal, allowing citizens to apply directly for copies.
- 7.4. It was decided that NIC will make this functionality available by 15th January 2025.

**Action by NIC Shimla**

*Shimla*

## 8. Aadhaar Seeding with Land Records

The issue of integrating Aadhaar with land records was discussed. It was noted that Aadhaar seeding requires proper provisions for storing reference numbers.

- 8.1. It was decided that NIC will create a column in the database for storing the reference number generated during Aadhaar seeding.

**Action by NIC Shimla**

- 8.2. It was decided that the Department of Digital Technologies and Governance (DDT&G) will develop the Aadhaar seeding application and make it available by the end of next week.

**Action by DDT&G**

- 8.3. It was decided that the Department of Revenue will issue a notification regarding consent-based Aadhaar seeding. The Joint Secretary Revenue will put up the file for this notification before the upcoming assembly session.

**Action by Joint Secretary Revenue B**

## 9. Public Access to Registration Deeds and Sharing HimRis Data

The issue of sharing data from the HimRis portal with Land Records was discussed.

- 9.1. It was decided that NIC will share the HimRis data DDT&G to facilitate the data entry of legacy registration deeds.

**Action by NIC Shimla and DDT&G**

## 10. Amendment in the Jamabandi format

- 10.1. It was decided that the format of the Jamabandi will be modified by the Department of Revenue through a notification. This modification will include a provision for capturing the ULPIN alongside the Khasra number, with the ULPIN provided in brackets under each Khasra number. Additionally, it was decided that the remarks currently listed in column number 13 will be displayed horizontally at the end of the Khata.



- 10.2. It was further decided that the file for the format amendment will be processed by Sh. Anil Chauhan and Sh. Balwan Chand at the earliest.

**Action by Joint Secretary Revenue B and Additional Secretary Revenue**

**11. Other Decisions**

Several other issues were discussed, and the following decisions were made:

- 11.1. It was decided that NIC will submit a proposal outlining their requirements for programmers to manage revenue-related projects. They will provide the detailed fund requirement to the Directorate of Land Records before 20-12-2024 and the Directorate will issue the same to the NIC Shimla and if any approval regarding the same will be required, the directorate will forward the same to the government at earliest . Given that all land-related software will be maintained by the state NIC, additional manpower is essential.

**Action by NIC Shimla**

- 11.2. It was decided that the Special Secretary (Revenue) will review all the above points with Joint Secretaries, NIC, and DDT&G in the coming week to ensure smooth implementation.

**Action by Special Secretary Revenue**

- 11.3. It was decided that a letter will be sent to all Deputy Commissioners to review the progress of Jamabandi consignments. The agenda items for this meeting will be shared in advance, and the meeting will be held immediately after the assembly session.

**Action by Joint Secretary Revenue B and Additional Secretary Revenue**

At the end of the meeting, the Chairperson expressed gratitude to all participants for their active involvement and constructive contributions. The Chairperson highlighted the need for continued collaboration among the Department of Revenue, NIC, and DDT&G to ensure the successful implementation of the decisions made during the meeting. He urged all participants to give their full effort to ensure the





successful implementation of the discussed projects and to work collectively towards enhancing the stability and functionality of the department's systems.

-Approved by-

**Additional Chief Secretary Revenue to the,  
Government of Himachal Pradesh**

Endst. No (LR) - RMS (Meetings) / 2024 - 15200 - 15203

**Dated: 20-12-2024**

**Copy forwarded to:**

1. The Additional Chief Secretary (Revenue), to the Government of Himachal Pradesh for information please.
2. The Special Secretary (Revenue) to the Government of Himachal Pradesh for information and for taking further necessary action please.
3. The Director, Digital Technologies and Governance, Himachal Pradesh information and further necessary action please.
4. The State Informatics Officer, NIC Shimla, H.P. for information and further necessary action please.



**Ritika, IAS  
Director, Land Records,  
Shimla, Himachal Pradesh**