

**Department of Digital Technologies & Governance  
Government of Himachal Pradesh**

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No. DIT-B08/18/2018-IT SECTION-GoHP (E-7086)-190 the 29<sup>th</sup> October, 2025

**OFFICE ORDER**

Sanction is hereby accorded for the grant of following kind (s) of leave in favour of **Sh. Gian Chand, Junior Office Assistant (IT)**, Department of Digital Technologies & Governance, Himachal Pradesh, Shimla.

Kind of Leave	From	To	Period	Prefix/Suffix
<b>Earned Leave</b>	10.11.2025	18.11.2025	09 Days	Prefix- 08 & 09 .11.2025 Suffix- --

Certified that Sh. Gian Chand would have continued to officiate on the post of Junior Office Assistant (IT), Department of Digital Technologies & Governance, but for his proceeding on leave and that period of leave will count towards his annual increment.

Certified that no later than the period of leave formally sanctioned in favour of Sh. Gian Chand, he is likely to be reposted on the same post and at the same station from where he proceeded on leave.

**Sh. Gagan Kumar, DEO** shall look after his duties in the leave period of Sh. Gian Chand, Junior Office Assistant (IT) in addition to his own duties for which no extra remuneration shall be paid.

  
**Joint Director (Admin.),**  
 Department of Digital Technologies & Governance,  
 Shimla-171013, Himachal Pradesh.

**Endst. No. as above**

**Dated: Shimla-13** 29<sup>th</sup> October, 2025

Copy forwarded for information and necessary action to:-

1. The Assistant Controller (F&A)/ Bill Assistant, DDT&G, Shimla-13.
2. Sh. Gian Chand, Junior Office Assistant (IT), DDT&G, Shimla-13.
3. Sh. Gagan Kumar, DEO, SITEG, Shimla-13.
4. Guard file.

  
**Joint Director (Admin.),**  
 Department of Digital Technologies & Governance,  
 Shimla-171013, Himachal Pradesh.

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