Department of Digital Technologies & Governance Government of Himachal Pradesh *****

No. DIT-B/7/2021-IT-DIT (E-44427)-50

the

6th June, 2025

OFFICE ORDER

It is hereby ordered that the following data entry fields are mandatory in the Annual Performance Appraisal Report (APAR) software:-

- 1. Date of filing the Annual Property Return for the year ending December.
- 2. Date of the last prescribed medical examination (for officers above 40 years of age).
- 3. Attachment of a copy of the summary of the medical report.

Therefore, all the **Group 'A' and Group 'B'** officers of Digital Technologies & Governance are hereby directed to strictly comply with the instructions ibid.

This order should be adhered to strictly in letter and spirit.

Director,

Department of Digital Technologies & Governance, Shimla-171013, Himachal Pradesh

Endst. No. as above Copy forwarded to:

Dated:

6⁴⁴June, 2025

1. All Group-A & Group-B officers/ officials of DDT&G for information and compliance please.

2. The DDO, DDT&G for information please.

3. Guard file.

Director,

Department of Digital Technologies & Governance, Shimla-171013, Himachal Pradesh

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