

**Department of Digital Technologies & Governance  
Government of Himachal Pradesh**

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No. DIT-B04/1/2019-IT SECTION-GoHP (E-8238)-60 the 7<sup>th</sup> January, 2026

**OFFICE ORDER**

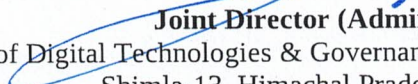
Sanction is hereby accorded for the grant of following kind (s) of leave in favour of **Miss Anshul Kaushik, Junior Office Assistant (IT)**, Department of Digital Technologies & Governance, Himachal Pradesh, Shimla.

Kind of Leave	From	To	Period	Prefix/Suffix	Remarks
<b>Earned Leave</b>	12.01.2026	17.01.2026	06 Days	Prefix- 10 & 11.01.2026 Suffix- 18.01.2026	

Certified that Miss Anshul Kaushik would have continued to officiate on the post of Junior Office Assistant (IT), Department of Digital Technologies & Governance, but for her proceeding on leave and that period of leave will count towards her annual increment.

Certified that no later than the period of leave formally sanctioned in favour of Miss Anshul Kaushik, she is likely to be reposted on the same post and at the same station from where she proceeded on leave.

**Ms. Jyoti, Junior Office Assistant (IT)** shall look after her duties in the leave period of Miss Anshul Kaushik, Junior Office Assistant (IT) in addition to her own duties for which no extra remuneration shall be paid.


  
**Joint Director (Admin.),**  
Department of Digital Technologies & Governance,  
Shimla-13, Himachal Pradesh.

**Endst. No. as above**

**Dated: Shimla-13** 7<sup>th</sup> January, 2026

Copy forwarded for information and necessary action to:-

1. The Assistant Controller (F&A)/ Bill Assistant, DDT&G Shimla -171013.
2. Miss Anshul Kaushik, Junior Office Assistant (IT), DDT&G, Shimla -171013.
3. Ms. Jyoti, Junior Office Assistant (IT), DDT&G, Shimla -171013.
4. Guard file.

  
**Joint Director (Admin.),**  
Department of Digital Technologies & Governance,  
Shimla-13, Himachal Pradesh.

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