

HP Society for Promotion of IT & e-Governance (SITEG)
Department of Digital Technologies & Governance

DIT-B08/1/2019-IT SECTION-GoHP (E-9000) - 206


30th October, 2025**OFFICE ORDER**

As per the decision taken in the Executive Committee meeting of SITEG held on **07.08.2025** vide **Agenda item no. 6** (copy enclosed) at **Sr. No. 1, 3 & 4**, a Committee comprising the following officers is hereby constituted.

The Committee shall examine the representations in detail and its recommendations shall be placed before the next meeting of the Executive Committee (EC).

1	Joint Director (Admin.), DDTG	Chairman
2	Joint Director (IT), DDTG	Member
3	Assistant Controller (F&A), DDTG	Member
4	Work Supervisor, DDTG	Member


The Committee's recommendations should be submitted within a week.


 Director (IT)-cum-Member Secretary (EC)
 HP Society for Promotion of IT & e-Governance (SITEG)
 Mehli, Shimla-13, Himachal Pradesh
 dated: 30th October, 2025

Endst. No. as above

Copy forwarded to:-

1. All the committee members for information/necessary action, please.


 Director (IT)-cum-Member Secretary (EC)
 HP Society for Promotion of IT & e-Governance (SITEG)
 Mehli, Shimla-13, Himachal Pradesh

Society for Promotion of IT and e-Governance in HP (SITEG)

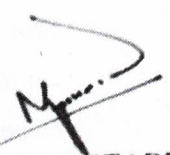
(A Society of Department of Digital Technologies & Governance, Govt. of Himachal Pradesh)

Agenda No. 6:

Other Establishment requests:

1. A joint representation has been received from Smt. Sharda Khachi, Clerk/JOA & Smt. Priyanka Sidhu, Clerk/JOA. They have submitted that both are working as Junior Office Assistants (JOA)/Clerks on a contractual basis in SITEG under the Department of Digital Technologies & Governance, and requested pay revision as per the Finance Department Notification dated 6th September 2022. They have stated that they have completed two years in the regular pay scale as of 1st October 2024 and are eligible for a higher pay stage under Schedule II of the notification. They have further requested that the revised pay be granted retrospectively from October 1, 2024, in line with the benefits extended to similarly placed employees. Copy of the representation is enclosed at **Annexure-6.1.**
2. Ms. Chander Lekha (posted at DDT&G) and Sh. Yog Raj (posted at the DDT&G branch, H.P. Secretariat) have requested for conversion of the post from Data Entry Operator to Computer Operator. The matter regarding the change in designation of Sh. Yograj from DEO to CO was placed before the EC in its last meeting held on 6-3-2025 as well and it was decided to place the matter on file with full justification. The relevant records are being collated and the file shall be submitted shortly. Ms. Chander Lekha has submitted a fresh representation in this regard. The copy of the representation is enclosed at **Annexure 6.2.**
3. A representation has been received from the Smt. Sharda Khachi, Smt Priyanka Sidhu, both working as Clerk/JOA in SITEG on contractual basis since 2014-15 and in this representation they have requested that keeping in view their engagement with SITEG for almost ten years, they be regularized in SITEG. The copy of the representation is enclosed at **Annexure 6.3.**
4. A joint representation has been received from Sh. Sanjay Kumar, Sh. Karam Chand etc. who are four in numbers and are working as Peons in SITEG w.e.f. 2006-2007 vide which they have requested that their services be regularised in SITEG keeping in view the HP Government policy. The copy of the representation is enclosed at **Annexure 6.4.**

The representations of these employees regarding the above mentioned establishment issues are placed before the EC for consideration and further directions please.


MEMBER SECRETARY (EC)
SITEG, H.P.
