

Department of Digital Technologies & Governance
Government of Himachal Pradesh

No. DIT-B015/10/2020-IT SECTION-GoHP (E-195302)-166 the 19th November, 2025

OFFICE ORDER

On completion of training period of Ms. Jyoti, Trainee Junior Office Assistant (IT) who was attached with the various Dealing Assistants for training vide this Department's O/o No. No. DIT-B/7/2021-IT SECTION-GoHP (E-44427)-59 dated 06.10.2025, it is hereby ordered that in partial modification to this Department's O/o No. DIT-B015/10/2020-IT SECTION- GoHP (E-195302)-139 dated 20th July, 2024 & O/o No. DIT-B015/10/2020-IT SECTION- GoHP (E-195302)-156 dated 15th February, 2025, the following projects/ assignments are being allocated to Ms. Jyoti, Trainee Junior Office Assistant (IT), with immediate effect, as under:-

I. Project Incharge: Smt. Sushma Chauhan, Work Supervisor		
S. N.	Name of Dealing	Activities/ Project assigned
1.	Ms. Jyoti, Trainee Junior Office Assistant (IT)	RTI matters, SeMT service matters & Chief Secretary Conference.

This order should be adhered to strictly.


18/11/25
Director,

Department of Digital Technologies & Governance,
Shimla-171013, Himachal Pradesh.

Endst. No. as above

Dated: 19th November, 2025

Copy forwarded for information and necessary action to:

1. All officers of DDT&G for information please.
2. The concerned Project In-Charge (s) and Dealing Assistant (s) for compliance please.
3. The concerned dealing assistants are directed to comply with the instructions issued vide this Department's O/o No. IT-B(5)1/2004-25 dated 02.09.2020 with regard to proper handing over/ taking over of record electronically/ physically and submit a copy of the same to the Supdt. Gr-I/ Work Supervisor for record in establishment section.
4. Guard file.


18/11/25
Director,

Department of Digital Technologies & Governance,
Shimla-171013, Himachal Pradesh.